

ADDITIONAL INFORMATION SHEET

Additional Information for EBSA unit Project Worker post

You will have received a Project Worker 1 job description and person specification. This is a generic role in use throughout the organisation and therefore Barnardo's uses generic job descriptions and person specifications when advertising for such roles. When completing your application form, please refer to the skills, knowledge and experience required as detailed in the **Person Specification** and also any further information included in the **Additional Information Sheet**. This should be done with an understanding of the context of the service described.

Barnardo's High Close School

Initial Location of Post

High Close School
Wiltshire Road, Wokingham, Berkshire
RG40 1TS

History of Service

High Close School is a non maintained special school for day pupils with the primary need of SEMH

Objectives of Service

High Close School offers a trauma informed but traditional school experience equivalent to mainstream with outcomes that includes recognised qualifications at the end of KS4. We do this in small classes with exceptional teaching staff, high levels of pastoral care and therapeutic support.

The EBSA provision offers a small provision for young people who have experienced Emotionally Based School Avoidance and provides them with a safe setting to establish confidence within an education al setting with high levels of pastoral support and a focus on learning social skills and independence skills.

Initial Specific Responsibilities

- To act as a Link Worker to several young people, to formulate and implement individual Behaviour/Crisis Support Plans and risk assessments for young people in school as required.
- Awareness of pupils EHCP's and progress against outcomes. Ensuring timetables, targets, transitions plans and planned work is appropriate, adapted to their needs, and meaningful.
- Ensuring awareness and adherence to Barnardo's and the School's policies and procedures
- To plan, organise and run group / individual topic, independence and social skill sessions within the EBSA Unit on a day to day basis. Sourcing relevant learning and support resources for activities. Ensuring these are adapted to individual needs.
- To organise and hold Termly Review meetings with parents / carers / external professionals
- Supervision of the **EBSA** Day Unit young people and its immediate environs. Ensuring that they are kept clean and tidy.

- Having an on-going awareness of out of school issues and activities that may impact on the wellbeing of the individual day pupil or the group and that relevant parties have been informed.
- Informing the caretaker of any faults or minor repairs required in the Day Pupil Unit/work place.
- Informing appropriate senior staff of any breach of school discipline, i.e. absconding, damage to property, involvement with police etc. To ensure reports of such acts are written up and placed in appropriate records.
- Familiarising themselves with Barnardo's regulations and the School's written policy re use of vehicles and acting in accordance with them and to transport young people to and from home when required
- Attending In-House/Establishment Training as arranged unless it is agreed otherwise by the Principal.
- To follow the School's Staff Code of Conduct at all times.
- Any other reasonable duties as required by the Principal, via the EBSA Team Manager.

Supplementary Information

Person Specification

Job Title: Project Worker (EBSA Unit Project Worker)

Please note: Applicants must demonstrate in their application form that they currently use the skills outlined below or have used them previously in employment, education, training, volunteering etc.

Education/Knowledge

- Knowledge and understanding of childcare practice.
- Knowledge and understanding of child protection and safeguarding issues.
- Knowledge of Emotional Based School Avoidance

Experience

- Experience of working in a childcare setting/School with young people with SEN previously (D)

Skills/Abilities

- Able to drive project vehicles (D)
- Able to plan and prioritise work allocated.
- Able to support or physically participate in behaviour management and restrictive physical intervention techniques (Therapeutic Crisis Intervention)
- Able to use initiative to engage with young people.
- To work with patience and understanding when faced with challenges.

Circumstances

- Accepts requirement to work in a non-smoking environment consistent with Barnardo's statutory obligations and guidelines on our working environment in all other respects
- Flexibility in working hours and location, as per contract of employment, with a reasonable

consideration for personal circumstances and planning of arrangements.

- From time to time, the role may require attendance at meetings, training and other events outside of normal working hours.