



CAMHS Phoenix School

Job Description

Secondary teacher and subject Lead

Post title:	Secondary teacher and subject lead
Salary:	MPS/UPS + SEN1
FTE:	0.5
Responsible to:	Headteacher
Contract:	Permanent
Purpose of the role, Subject Lead	To ensure the effective teaching of your subject specialism to all young people at CAMHS Phoenix School. To lead the development of that subject across the school. To support the aims of the school and be an active member of the school and unit community.
Area of responsibility, Subject Lead	To lead the development of your subject specialism across the school. To liaise closely with home schools to support young people to keep up-to-date with their work. Prepare and deliver high quality lessons for all young people.

	<p>Assess, record and report on the progress of pupils.</p> <p>Design and deliver INSET training for your subject specialism.</p>
Additional responsibilities	<p>To be a tutor for selected young people, to attend relevant professionals' meetings, communicate with parents on a weekly basis, write reports as necessary.</p> <p>Attend and contribute to staff meetings and INSET days as required, and identify areas of personal practice and experience to develop.</p>
Safeguarding	<p>Ensure personal understanding of the duties and responsibilities in relation to child protection and the safeguarding of children and young people. This includes understanding of the Safeguarding Policy and Code of Conduct.</p> <p>Ensure all safeguarding issues relating to pupils are reported immediately to the designated safeguarding lead or deputy.</p> <p>Attend mandatory training and refreshers to ensure a personal and up to date understanding of safeguarding requirements.</p>
Health and safety	<p>Ensure a personal awareness of and compliance with, policies and procedures related to health and safety, security, confidentiality and data protection.</p> <p>Ensure concerns are reported immediately to the delegated member of staff.</p> <p>Attend mandatory training and refreshers to ensure personal and up to date understanding of relevant policies and practices.</p>
Equity, diversity and inclusivity	<p>Contribute to the development of a workplace culture that promotes equity, diversity and inclusivity.</p>

	To undertake other duties as reasonably required by the headteacher.
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Successful appointment would be subject to:

- A satisfactory enhanced Disclosure and Barring Service check as well as a Social Media check.
- Qualifications and prohibition checks.
- Two satisfactory written references including from current/most recent employer.