



LUNCHTIME LEADER

Person Specification

REQUIREMENTS	IDENTIFIED BY
ESSENTIAL	
Ability to work as part of a team and form good relationships with other colleagues to ensure effective lunchtime supervision.	Application Form/Interview
Ability to form good rapport with pupils.	Application Form/Interview
Ability to maintain confidentiality over matters relating to the school	Application Form/Interview
Ability to take charge of groups of children and to set and maintain behavioural standards.	Application Form/Interview
To be able to engage and support the children in effective and safe play.	Application Form/Interview
To be able to ensure the health and safety of all pupils at all times and following process for reporting incidents.	Application Form/Interview
Excellent communication skills.	Application Form/Interview
Ability to stay calm, patient and understanding when dealing with the children and uphold our therapeutic thinking behaviour policy.	Application Form/Interview
SAFEGUARDING CHILDREN	
Has a clear understanding of safeguarding and how understands how to promote the welfare of children and young people and expects all staff and volunteers to share this commitment	Reference/ Interview
To undertake a DBS application and has an understanding that this role is subject to this.	Reference/ Interview
To provide two referees and an understanding that a job offer will be subject to suitable references being received	Reference/ Interview
To ensure that any gaps in employment history can be explained and details of any such break will need to be provided during interview	Reference/ Interview
SKILLS AND ATTRIBUTES	
To be well organised with good time management skills	Application Form/Interview
To be able to work creatively and sensitively with children.	Application Form/Interview
Promote the school's aims positively and use effective strategies to monitor motivation and morale	Application Form/Interview
Develop good personal relationships within the lunchtime team, catering and teaching staff	Application Form/Interview
To be able to work effectively as a member of a strong team	Application Form/Interview
PERSONAL QUALITIES	
Highest levels of professional and personal integrity.	Application Form/Interview
Energy and enthusiasm	Application Form/Interview
Able to carry out physical tasks in relation to the manual elements of the role e.g. setting up the chairs and table in the hall	Interview