

Multi-Agency Early Help Assessment Audit Tool

Early Intervention and Prevention Partnership

Wokingham Borough

Scope of the Audit Tool

This audit tool is designed to consider the quality of the assessment (in terms of its content) and how effective the process has been in identifying and addressing presenting need. The audit will consider how well the assessment has identified support networks and services and whether it has established clear actions to address need, through the creation of a family plan. Where the assessment has highlighted that an increased level of need/risks exists, the tool will be used to determine whether the appropriate action has been taken to respond to this.

The tool is designed to be completed collaboratively with the input of the lead practitioner for the case, as per the principles set out in the Early Intervention and Prevention Quality Assurance Framework. The audit activity will be led by the by the Early Intervention and Prevention Partnership Steering Group, who are also responsible for the review of the tool and the overall approach taken to auditing.

Auditor (s)	
Designation	
Date of Audit	
Date of EH Assessment	

Practitioner	
Manager/Head Teacher	
Organisation	

Demographic Details
Age:
Gender:
Ethnicity:
Disability/protected characteristics:
Ward:
Primary reason for the assessment:
Other identified needs as the result of the assessment:

Multi-agency Early Help Assessment

Quality of the Assessment (Content)

Quality Criteria	Comment	Practice Standard
How well has the assessment identified the child's/family's worries?		<p>The worries are clearly recorded in the assessment.</p> <p>The assessment includes a view of the problem/s from the perspective of the child and other family members.</p>
How well has the family needs matrix been used to capture the different areas of presenting need and possible resolutions?		<p>There is relevant and clear information recorded in the assessment that shows how other factors are impacting on the family's situation.</p> <p>Where a particular need is not a presenting issue for the child/family, the box remains blank.</p> <p>The family member(s) has been able to consider possible resolutions.</p>
How well has the assessor used the ecomap to identify individuals in the support network?		<p>The ecomap has been completed and family/friends have been identified to be part of the network.</p> <p>The eco map shows strong relationships as well as weak or unhealthy relationships.</p>

Quality Criteria	Comment	Practice Standard
How well has the analysis been used to identify worries, strengths and solutions?		<p>The analysis provides a good overview of concerns, strengths, network support and possible resources.</p> <p>No new information is shared in the analysis and information is factual. No assumptions have been made.</p> <p>The analysis draws conclusions as to the best course of action for the child/family.</p>
How has the voice of the child/family been captured in the assessment?		<p>The views of the child as they relate to the presenting issues, have been clearly established and recorded in the assessment.</p> <p>The views of the family have been clearly established and recorded in the assessment.</p>
Is there a SMART plan of action that addresses the identified needs?		<p>SMART = Specific, Measurable, Achievable, Realistic and Targeted.</p> <p>The plan addresses the concerns raised in the assessment.</p> <p>There are clear actions to follow, with agreed timeframes for completion/review.</p> <p>The family members have been part of identifying solutions and developing the plan.</p> <p>The child's views have been used to inform the plan.</p>

Auditor scale of the quality of the assessment:

1 Inadequate

10 Outstanding

<p>Scale and Comment: Please explain the reason for your scale score i.e. Why is it so high? What would need to happen to raise the scale score?</p>

Effectiveness of the Assessment (Outcome)

Quality Criteria	Comment	Practice standard
How effective has the assessment process been reducing the worry and / identifying the most suitable support for the family?		<p>The process of talking to the practitioner and developing a plan, has helped to reduce the worry for the family members and the practitioner and / supported in developing an appropriate plan.</p> <p>Where concerns have not been reduced or have increased, appropriate next steps have been taken.</p>
What were the positive outcomes of the assessment?		<p>The family members felt supported and were able to identify their own solutions to the problem.</p> <p>A network of support was identified through the process.</p> <p>Other services were identified that could support the family.</p> <p>Appropriate referrals were diverted to Social Care.</p>

Quality Criteria	Comment	Practice standard
Describe any barriers identified to successfully completing the assessment.		<p>Examples could include:</p> <p>Lack of engagement from the child/family.</p> <p>Lack of recognition by the child/family of needs/concerns.</p> <p>Unable to identify support network.</p> <p>Challenges in identifying and accessing support services.</p>

Auditor scale of the effectiveness of the assessment and plan:

1 Inadequate

10 Outstanding

Scale and comment:
Please explain the reason for your scale score. Why is it so high? What would need to happen to raise the scale score?

Overall Score /20
Summary of strengths and areas for development:

Thank you for your valuable contribution to the audit process.