



## **APPLICATION FOR ANIMAL ACTIVITY LICENCE**

### **Application form part 2c: Hiring of horses**

<b>Business Trading Name</b>	
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<b>Section A. Details of establishment</b>
Usual opening hours of the establishment and details of any seasonal variations to opening hours:     

<b>Section B. Management</b>	
Name and address of the manager/person with direct control of the establishment	
Does the manager have any of the following certificates?	
Assistant Instructor's Certificate of the British Horse Society	yes/no
Intermediate Instructor's Certificate of the British Horse Society	yes/no
Instructor's Certificate of the British Horse Society	yes/no
Fellowship of the British Horse Society	yes/no
Fellowship of the Institute of the Horse	yes/no
Please provide details of the manager's experience in the management of horses and details of any other relevant qualifications held not mentioned above.          	
Does a responsible person live at the establishment?	yes/no

What are the arrangements in the event of an emergency?	
Will a person under 16 years of age be left in charge of the establishment at any time?	yes/no
Will a responsible person (of 16 years or over) provide supervision at all times while horses from the establishment are used for riding instruction or are hired out for riding (except in the case of the hirer being competent to ride without supervision)?	yes/no

<b>Section C. Accommodation and facilities</b> (please continue onto an extra sheet if required)	
Number and details of stalls	
Number and details of boxes	
Details of any covered yard, including dimensions	
Details of any covered yard, including dimensions	
Description of land available for grazing	
Description of land available for instructing or demonstrating	
Description of land available for exercise	
Description of facilities for forage and bedding	
Description of facilities for equipment and saddlery	
Fire precautions/equipment	
Water supply	
Disposal of animal waste	




<b>Section G. Public liability insurance</b>			
Do you have public liability insurance? (if no go to next section)			yes/no
Insurance company			
Policy number			
Period of cover	Start date:	End date:	
Amount of cover			
Does this policy:			
Insure against liability for any injury sustained by those who hire a horse from you for riding and those who use a horse in the course of receiving instruction in riding provided by you in return for payment?			yes/no
Insure against liability arising out of such hire or use of a horse?			yes/no
Insure such hirers or users in respect of any liability which may be incurred by them in respect of injury to any person caused by, or arising from, such hire or use?			yes/no

<b>Section H. Declaration</b> (please read and tick to confirm)	
I hereby certify that all statements in this application are correct and true to the best of my knowledge.	<input type="checkbox"/>
Signed	
Print name	
Date signed	

SEND COMPLETED FORM TO:

Email: [licensing@wokingham.gov.uk](mailto:licensing@wokingham.gov.uk)

Licensing, Wokingham Borough Council, Civic Offices, Shute End, Wokingham RG40 1BN

Phone 0118 974 6000

### **Fees**

For fees and payment methods please see the licensing page on the council's website

[www.wokingham.gov.uk](http://www.wokingham.gov.uk)