



**WOKINGHAM  
BOROUGH COUNCIL**

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Development Management &  
Compliance

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P.O. Box 157

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Shute End, Wokingham

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## Town and Country Planning (Tree Preservation) (England) Regulations 2012

### Regulation 14(2) Notification

#### 5-day Notification for Intended Works to a Protected Tree

Please use this form when you wish to notify us you intend to carry out works to protected tree(s).

Works should only be carried out to the extent that it is necessary to remove the immediate risk of serious harm. If the danger presented by the tree is not immediate then the tree does not come within the meaning of this exception within the next five days based on health and safety reasons. Details of exemptions can be found on the [.gov.uk website](http://www.gov.uk)

**1. Site Address** (the address at which the tree is located):

**2. Applicant Details:**

Name:

Address:

Postcode:

Phone Number:

Email Address:

**3. Agent Details:**

Name:

Address:

Postcode:

Phone Number:

Email Address:

**4. Specific location of tree** (describe anything that helps identify the location of the tree e.g., adjacent to eastern boundary – refer to your location plan if necessary)

**5. Tree number** (tree number referred to in location plan):

**6. Species of tree:**

**7. Tree works specification** (tree works you intend to undertake):

**8. Reasons works are required:**

**9. Tree Preservation Order (TPO) number/Conservation Area** (check this on the [Council's tree map](#)):

**Signed:**

Applicant:

OR Agent:

Date:

**Checklist:**

- A. 1 copy of this form signed and dated.
- B. 1 copy of a plan/sketch showing the location of the tree.
- C. Photographic evidence of the tree(s) including stem/canopy.
- D. Tree Report (optional)

Please send this and all other information by email to [development.control@wokingham.gov.uk](mailto:development.control@wokingham.gov.uk).

For information on data protection and how we use your data, please see our [privacy statement and fair processing of information page](#) on the Council's website.