



Fare Payer School Transport Application Form

SCHOOL:		Start date at School:	
NAME OF CHILD:			
Date Transport to Start:		Year Group:	
Date of Birth:		Sex: Male / Female	
Home Address: (including postcode)			
Contact Numbers:	Home	Mobile	Work
Email Address:			

If you have other children at the school please name:	
Preferred Route No:	Boarding Point:

CONDITIONS FOR FAREPAYING SEATS ON WOKINGHAM COUNCIL CONTRACTED ROUTES

We cannot guarantee parents/students that a fare payer seat will be available each year as availability is limited. Please be advised that the allocation of a fare payer seat is a concession which can be withdrawn at any time for the following reasons:

- The seat occupied by your child is required for a child entitled to free school transport
- The school route is altered, there is a reduction in the vehicle size or the route ceases to operate
- Non-payment of the account before the prescribed date

Fare payers rate for the full Academic Year is £700.00

Payment options are detailed below, please indicate your preference

- | | |
|---|-----------------|
| 1. Single Payment of £700.00 payable by cheque within 28 days of the date of our invoice | YES / NO |
| 2. 10 monthly Direct Debit payments of £70.00 (First payment due 1 st October) | YES / NO |

PLEASE ENSURE THE DIRECT DEBIT MANDATE ON PAGE TWO IS COMPLETED

Declaration by parent or guardian:

I certify that the above information is correct and can be utilised to arrange home to school transport and shared with transport operators where relevant. I have read and understood the conditions relating to the issue of a fare payers bus pass and agree to abide by these conditions.

Sign:	Print Name:
Date:	Relationship to child:

FOR CORPORATE TRANSPORT USE ONLY:

Capacity: YES / NO Code:	Date: Initial:	Route No:
Boarding Point:	Boarding Time:	Operator:

Please send completed applications to: Corporate Transport Unit, Wokingham Borough Council, Shute End, Wokingham, RG40 1BN or email to Schooltransport@wokingham.gov.uk

If you would like more information about how the Council uses your data, please see our Privacy Notice(s) which are available: <http://www.wokingham.gov.uk/privacy/>



**WOKINGHAM
BOROUGH COUNCIL**



**Instruction to Your Bank or Building
Society to pay by Direct Debit**

Please fill in the whole form including
official use box using a ball point pen and send it to:

Wokingham Borough Council
Accounts Receivable
P.O Box 152
Shute End
Wokingham Berkshire
RG40 1 WJ

Originators Identifications

6	7	9	5	2	6
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Name(s) of Account Holder(s)

Reference Number

Bank/Building Society account number

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Sort Code

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Name and full postal address of your Bank or
Building Society

To the Manager Bank/Building Society
.....
Address
..... Postcode

For Official Use Only

This is not part of the instruction to your Bank or
Building Society.

Payment Dates (Please tick)

 1st

 4 Weekly

Monthly Billing

For Care Services Only

Telephone Number

Instruction to your Bank or Building Society

Please pay Wokingham Borough Council Direct Debits
from the account detailed in the Instruction subject to the
safeguards assured by the Direct Debit Guarantee.
I understand that this instruction may remain with
Wokingham Borough Council and if so details will be
passed electronically to my Bank/Building Society.

Signature(s)

.....
.....

Date.....

Banks and Building Societies may not accept Direct Debit instructions for some types of account

This guarantee should be detached and retained by the Payer



The Direct Debit Guarantee

- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Banks or Building Society.
- If the amounts to be paid or the payment dates change Wokingham Borough Council will notify you 14 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by Wokingham Borough Council or your Bank or Building Society you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.

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