

 WOKINGHAM BOROUGH COUNCIL	Job Description		Job Reference
			702792
Job Title	Estate Worker		
Service	Environment	Team	Countryside Service
Location	Dinton Pastures		
Reports to	Simon Bartlam		
Grade:	Type of position:	Hours per Week:	
4	Permanent Full time	37	

This job description has been designed to indicate the general nature and level of work performed by employees within this post. It is not designed to contain or be interpreted as an inventory of all duties, responsibilities and outputs required of employees assigned to the role.

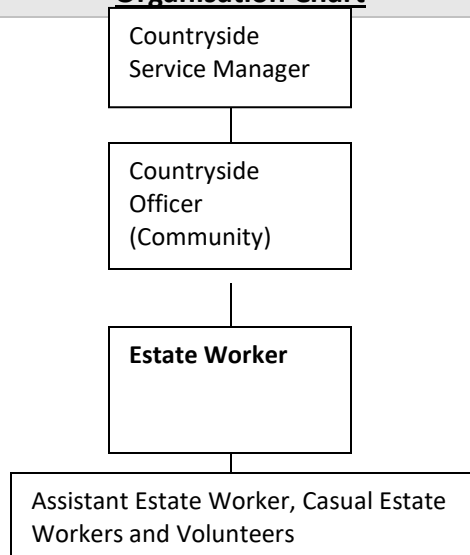
Service Purpose

To effectively manage the council's Country Parks and Nature Reserves, PROW and to offer biodiversity advice.

General Description of the job

To support the implementation of the Countryside Service Business Plan and be part of a comprehensive ranger service with specific responsibilities for carrying out estate work.

Organisation Chart



Main Accountabilities of the post	
1	Operating power machinery
2	Maintaining workshops and machinery
3	Performing habitat management tasks
4	Maintaining site furniture
5	Maintaining footpath network
6	Inspections and maintenance of Service's Play Areas.
Additional Corporate Responsibilities	
1	High Support, High Challenge: To ensure that you bring forward your good ideas, to challenge areas where the Council can improve, and to contribute to the Council's ongoing success
2	Values Profile: To follow the principles set out in the Employee Values Profile
3	Health and Safety: Take reasonable care for the health and safety of yourself and of other persons who may be affected by your acts or omissions at work; and co-operate with the Council to enable the Council to perform or comply with its duties under statutory health and safety provisions.
4	Equal Opportunities: To take positive action to ensure a thorough understanding of and positive commitment to equality in both service delivery and employment practices.
5	Safeguarding responsibilities: At all times to demonstrate and positively reinforce our commitment to safeguarding and promoting the welfare of children and vulnerable adults.
6	<p>Special Factors:</p> <ul style="list-style-type: none"> • To work flexibly including evening and other out-of-hour requirements. • Willingness to travel. • Requirement to undertake such duties as are reasonably expected by the line manager. • Unsociable hours • Ability to work regular weekends and bank holidays • Outdoor working in all weathers • First Aider • Equipment checks • Remote Working and Lone working • Responsibility for locking/unlocking of sites and buildings • Up to date on a number of vaccinations and to carry a Leptospirosis card. • DBS Check • Full driving license.

Scope		
Resources	Facilities, equipment or systems within overall span of control	Safe use of Service vehicles, machinery and tools. Leaving buildings and compounds secure
DBS Check required	Yes	

Person Specification		
Should focus here on describing the qualifications, skills, knowledge and experience an individual will require to successfully undertake the role. These should be split between essential and desirable. There is no need to repeat value requirements or corporate responsibilities.		
Qualifications	Essential	Desirable
	<ul style="list-style-type: none"> NVQ Level 2 in associated area or equivalent skill level or 2 years previous experience Full driving license 	<ul style="list-style-type: none"> Tractor driving Brush cutter Trailer Driving First aid Chainsaw NPTC CS30/31
Technical Skills	Essential	Desirable
	<ul style="list-style-type: none"> Practical Countryside Skills Machinery and power tools skills 	<ul style="list-style-type: none"> Record keeping
Knowledge	Essential	Desirable
	<ul style="list-style-type: none"> Good working knowledge of natural history and environmental issues DIY skills 	<ul style="list-style-type: none"> Passion for the outdoors
Experience	Essential	Desirable
	<ul style="list-style-type: none"> Experience of lone working and being part of a larger team Experience of working with volunteers/being a volunteer 	<ul style="list-style-type: none"> Experience of leading a work party Experience of supervising others